

SERC MEETING

May 3, 1999

11:00 a.m.

John Pack began the meeting at 11:02 a.m. for those in attendance please see attached roster.

The minutes of March 8, 1999 were reviewed. Mr. Pack asked for corrections, deletions or additions. Rudy Raines noted a correction on page 3 - 2nd paragraph instead of exclude the word should be include. Denny McGann moved to accept the minutes as published with the correction, Rick Atkinson seconded. Motion passed.

HMEP Grants - Mr. Pack said a new person has been hired for the HazMat/SERC position. If personnel approves he will begin on May 16th. He will work directly for Mr. Pack and Laverne will work for him. Mr. Pack met with Ohio County and has discussed their concerns regarding their 1999 HMEP grant application. Mr. Pack took their application and subsequent letter for discussion, at which time Ohio County reviewed their grant application package. In the documentation it stated "if funding is cut the project can not be completed". Mr. Pack indicated that most applications are cut in one form or another, there are limited funds to accomplish numerous goals counties undertake. Mr. Pack said Ohio County is aware grant application packages must stand on their own merit. If the application is not filled out completely, or is ambiguous, the committee can not and will not make assumptions on what the grantee was striving for. Mr. Pack said the sub-committee reviewing HMEP grant applications will replace 1 member each year, so the two remaining members have experience at the review process. This year the committee is made up of Denny McGann, Dan McKinney and Mr. Pack. Ms. Bitner said the current rule concerning HMEP is again being reviewed by the Appropriations Committee. They are also looking into increasing the base amount facilities/businesses could pay.

SERC Grants - Rick Atkinson asked for clarification on deadlines for SERC Grants and By-laws. The discussion centered on requirements, the grant package is sent to all LEPC's in January of the current year. The LEPC has until 1 July of the current year to fill out their grant request and request their initial payment of 25%. The requirement page lists items LEPC's must have or do in order to be eligible for a grant. By-Laws may be submitted at any time during the year but grants have a deadline for initial submission.

Old Business - Mr. Pack said he had spoken to FEMA concerning their new HazMat publication. He asked if we could reprint it at our level using state funds. FEMA informed Mr. Pack the reason for a copyright is legal liability. If even one page of the document is missing the publisher (meaning WV if we reprinted it) could be sued. Mr. Pack has spoken to the Fire Marshal's office about possibly putting the books into the 911 centers only, Mr. Smittle has not gotten back to him yet. Mr. Atkinson said it might be a plus for the 1st responder, 911 could look

up the information and advise on the best approach instead of the 1st responder having to take the time to do it himself. A question was asked if the information could be obtained on CD's, right now they're on 14 separate disks. Mr. Pack said no, not yet.

Plan Reviews - Kim Hallam said Preston and Tyler Counties have resubmitted their plans for review. Previously they met all 9 required criteria and have been encouraged to work on the remaining areas of the plan. Denny McGann moved to accept the plans as submitted, Rick Atkinson seconded. Motion passed.

LEPC Membership Approvals -Jim Riggs moved to consider all listed LEPC's en masse, Rick Atkinson seconded. Motion passed. Jim Riggs moved to approve all listed LEPC's, Denny McGann, seconded. Motion passed. LEPC's listed are: Braxton, Clay, Hardy, Kanawha/Putnam, Marshall/Wetzel, Monongalia, Pleasants, Tyler and Webster.

By-Laws - see discussion under SERC Grants

Training Subcommittee -nothing new to report at this time

New Business -Terry Brown Wood County 911 Director said Wood County would be holding a Fire School beginning September 24th with a pre-conference seminar featuring Boots and Coots on the Saudi Arabian oil Fires. The pre-conference seminar will be held from 1-5 pm at WVU Parkersburg. September 25 and 26 will be the Fire School at Parkersburg South High School in Parkersburg. Additional information will be forthcoming. Mr. Brown also stated he had just finished the basic concepts course, he feels the material is dated and in need of revision. The course is boring and it is difficult to keep volunteers interested or enthusiastic. Mr. Pack said he would have Jim Cox review the material and check with FEMA to see if the course is being revised, if not we'll discuss what to do. Denny McGann said he has been requested by Mineral County Vocational Technical School to teach fire science to area high school students. This will include concepts implementation and basic concepts. There was discussion on ERG and the CAD system, the 2 digit guidebook system and the types of students that attend training (EMS, fire service and periodically law enforcement). Mr. Burns said 3-5 years ago the RESA's were given instructor manuals and material as teaching aids.

The next SERC Meeting is scheduled for July 12, 1999, 11:00; and the State Agency Coordinators Meeting is be scheduled for July 12, 1999 at 10:00. Rick Atkinson moved to adjourn, Jim Riggs seconded: Meeting adjourned at 11:45 pm.